


MEMORANDUM

2019-013

DATE: February 14, 2019

TO: All Soil and Water Conservation Districts

FROM:  Colleen Meredith, Director
Soil and Water Conservation Program

SUBJECT: Policy Updates to Cost-Share Handbook and District Operations Manual due to new Code of State Regulations

The Soil and Water Conservation Program has updated the Cost-Share Handbook and District Operations Manual to reflect changes to policies based on the new Code of State Regulations that went into effect on January 30, 2019. The new Code of State Regulations can be reviewed at the following: <https://www.sos.mo.gov/adrules/csr/current/10csr/10csr#10-70> . In addition, the Commission also directed the Program Delivery and Operations Committee to review the election polices, and the Current Practices Committee to review the cost-share policies and make recommendations to the Commission and request feedback from the districts based on additional new language in the Code of Regulations.

An electronic version of the updated handbooks is available on the district intranet home page at: <https://mosoilandwater.land/internal/cost-share-handbook> .
<https://mosoilandwater.land/internal/district-operations-manual>

The updates are summarized below:

District Operations Manual

V. District Elections

- The term territory has been replaced with areas.
- All definitions are now in Chapter 4 of the new Code of State Regulations, so all references to definitions have been updated.
- To qualify to be a supervisor, the candidate has to be eighteen (18) years of age by the election date.
- Voting in soil and water conservation district supervisor (SWCD) elections is limited to one (1) vote per independent farm enterprise by a landowner or the landowner's legal representative. A legal representative must have a power of attorney that specifically



authorizes voting in SWCD supervisor elections. Questions 6 and 7 in section **I. Frequently Asked Questions** have been updated to clarify this change in the election rules.

Cost-Share Handbook

III. Cooperator Responsibilities

- In section **B. Land Qualifications, 1. Eligible Land**, policy has been changed to reflect the definition of a farm in Chapter 4 of the new Code of State Regulations. In order to be eligible for cost-share, the land must be assigned a United States Department of Agriculture Farm Service Agency (FSA) farm number or assessed as agricultural land by the county assessor where agricultural activities are normally performed and from which one thousand dollars (\$1,000) or more of agricultural products are normally sold in a year.

If you have any questions regarding this memorandum, please contact your district coordinator.
Thank you.

CM: bw